

SEEKING PARENT VOLUNTEERS!

Did you know as a parent or family member of a student here at St. Christopher School you are a member of our Home School Association? (H.S.A.)

The purpose of this Association shall be:

- To assist in the support of the Schools general operating budget by planning and carrying out fundraising events.
- To promote and strengthen responsibilities of parents and teachers in educational programs of the School.
- To support the advancement of Catholic Education.
- To provide a forum for the exchange of opinions and ideas.
- To assist and encourage parental participation in the moral and financial support of the school.
- To promote and develop parent participation and volunteerism in the families of St. Christopher School.

Meetings are held bi-monthly throughout the school year and everyone is welcome to attend.

We are currently seeking interested members to serve in the following Officers Positions;

President –1 Year Term

- To call all meetings to order and preside over them.
- To prepare the agenda for the Association meetings with the Principal.
- To call meetings of the officers and preside over them.
- To represent St. Christopher Catholic Home School Association whenever the occasion rises.
- To serve on the School Board and Advancement Committee as a liaison.
- To attend all Executive Board and general HSA meetings. There are two Diocesan Federation events per year that require representatives from the board to attend.
- Meet and advise Homeroom Angels of their responsibilities.

Vice President - 1 Year Term

- To assume the office of President in his/her absence.
- To support all other H.S.A. officers as needed.

Secretary –1 Year Term

- To keep minutes of all meetings.
- To collect, prepare, and distribute agenda and minutes of the previous meeting at HSA meetings.
- To handle all correspondence of the organization.
- To maintain electronic copies/records in a shared repository as well as in a fireproof file cabinet located within the school building.

Treasurer - 1 Year Term

- To take charge of all funds of the HSA and deposit into the school account.
- To pay all bills incurred by the Association with the approval of the Officers and keep proper records.
- To present written financial reports to the school board as of December 31 (mid-fiscal year) and in June 30 (end of fiscal year).
- To present to the membership a financial report of the Association at each general meeting.

Co – Treasurer – 1 Year Term

- To assist the Treasurer for the year with the understanding that *he/she will advance to Treasurer for the following year.*

Nominations are now being accepted! Please prayerfully consider nominating yourself or someone you know who would be willing to serve. Send their name and contact number to the following email no later than May 15, 2019

hsa@saintchris.org